



ANNUAL GENERAL MEETING 2022

29 September 2022

Welcome

Second Annual General Meeting for Bayside Community Emergency Relief hosted via MS Teams

Our meeting is being held on the lands of the Bunurong Boon Wurrung and Wurundjeri Woi Wurrung people of the Eastern Kulin Nation and I wish to acknowledge them as Traditional Owners.

I would also like to pay my respects to their Elders, past and present, and emerging.



Artwork: Care For Country by
Maggie-Jean Douglas (Gubbi Gubbi)

Agenda



◆ Formalities & Opening Remarks

- Welcome & Introductions
- Apologies & Proxies
- Declarations of Conflicts/Interests

◆ Reports

- President's Report (AGM-22-001)
- Treasurer's Report (AGM-22-002)
- Questions to Board
- Acceptance of Financial & Annual Reports

◆ Proposed Resolutions

- BCER Board & Committee Meeting Calendar 22/23 (AGM-22-003)

◆ Election of Members for 2022/23

- Board & Committee Nominations for Election (AGM-22-004)



Formalities & Opening Remarks

Formalities & Opening Remarks

- ◆ **Welcome & Introductions**
- ◆ **Apologies & Proxies**
- ◆ **Declarations of Conflicts/Interests**





President's Report

Operations to 30 June 2022

President's Report



BCER - Established & Growing

- ◆ Solid year building on foundations
- ◆ Growth into new communities
- ◆ Broadening partner relationships
- ◆ Expanding provider networks
- ◆ Increased volunteer engagement

Westfield
Local Heroes

BCER Activities Q3/Q4 2021

- ◆ Domestic Violence Packs
 - Emerge
 - RizeUp
- ◆ Aged Care
 - Family Life
 - Mercy Place Nixon House
- ◆ Homeless Support:
 - Orange Door
 - BayCISS
 - ChelCISS
 - Avalon Centre
- ◆ Toy Drive & Children's Clothing - Mums Supporting Families
- ◆ Online Auction & Cape Bike Ride



BCER Activities Q1/Q2 2022

- ◆ Domestic Violence Packs
 - Emerge
 - SECESA
- ◆ Aged Care
 - Warrawee Community
 - Family Life
- ◆ Homeless Support:
 - Grace Heart
 - BayCISS
 - Orange Door
 - Avalon Centre
- ◆ Donation Station roll-out
- ◆ Volunteer Morning Tea



President's Report

Broadening Partner Relationships



Grants Awarded from:

- Kingston City Council
- Glen Eira City Council
- Frankston City Council
- Bendigo Bank Highett
- Bayside City Council
- Federal Government

Donations from:

- Westfield Southland
- Officeworks
- Bunnings
- Chemist Warehouse
- Our Kitchen Table
- Grill'd
- Your Dentistree
- Socks 4 Support

Fundraising from:

- Cape Bike Ride
- People's Lottery
- Online Auction
- Magistrates Court

President's Report



Expanding Provider Networks

BCER worked with over 40 different organisations in 21/22 to help support their clients in our communities.



SECASA



Connect Health & C...



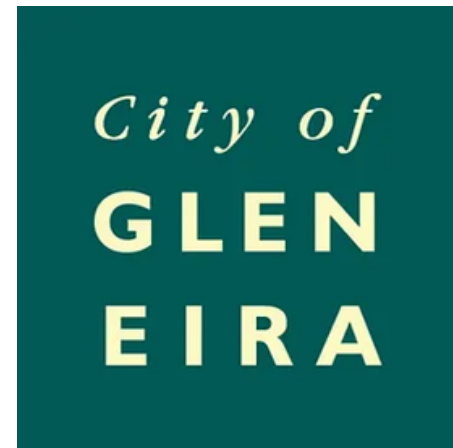
Avalon Centre



Chelsea Community...

President's Report

Growth into new communities



BCER's built upon it's existing operational footprint and grew it's support into four LGA's along the Bayside area in 21/22

BCER expanded it's social media presence through new channels and increased followers; and increased volunteer engagement



President's Report



Delivering on our Strategy

- Continue to be a pillar of support through our existing partnerships
- Foster new collaborations and partnerships with local business and community groups to harness the collective contributions and reach to address community needs
- Expand our individual volunteer and business donation network
- Position and respond to emerging societal issues and relief challenges
- Continue to deliver on repeatable and successful initiatives, while developing new projects/programs in response to arising issues
- Maintain strong, ethical leadership combined with good governance to support growth



Treasurer's Report

Financial Report to 30 June 2022

Financial - Profit & Loss



2022

Trading Income

Auction Proceeds	9,866
Donation - Bayside City Council PR22-04	10,000
Donations	1,200
Donations - Corporate	300
Donations - GiveNow	7,210
Donations - Magistrate's Court	3,352
Donations - PayPal	633
Fundraising Income	17,753
Grant - 2021 Highett Community Investment Program (Homeless) GR21-07	2,000
Grant - Department of Social Services Federal FY 2022 GR21-04	5,000
Grant - Frankston City Council COVID Recovery Grants Program GR21-06	1,500
Grant - Kingston Council Annual Community Grant - Family Violence GR21-02	2,000
Interest Income	5
Westfield Local Hero Donation - PR22-01	10,000
Total Trading Income	70,819

Cost of Sales

Advertising & Promotion Costs	73
Bendigo Bank Grant Homeless Expenses GR21-07	2,054
Bendigo Bank Highett Community Branch Grant Expenses GR21-01	1,453
Dept of Social Services Federal Grant - Expenses GR21-04	919
Donation Transport Costs	30
Frankston DV Grant 2022 - Expenses GR21-06	1,528
Purchases - Aged Care Pack Contents	1,551
Purchases - DV Pack Contents	8,522
Purchases - General donation of goods	81
Purchases - Printing & Branding	166
Storage Containers & Storage Racks	36
Total Cost of Sales	16,412

Gross Profit

54,407

Introduction

- Financial Report reflects operations for the period 1 July 2021 to 30 June 2022

Income

- Income of \$70,819 was received for the financial year from a combination of funding streams, including Grants, Donations and Fundraising Events (e.g. auctions, etc)

Sales

- Cost of Sales (Initiatives/Programs) of \$16,412 reflected the cost of purchases for goods/products for initiatives to FYE. *Note: Some funded initiatives continue to operate beyond the FYE which have not been accrued in these figures.*

Gross Profit

- Gross Profit of \$54,407 - before operating expenses

Financial - Profit & Loss



Operating Expenses

Bank Fees	11
Board Expenses	268
Donations Given (expense)	6,807
General Equipment expense	97
Insurance - Association Liability	1,443
Insurance - Volunteers	401
IT/Tech Support	91
Membership Subscriptions	70
Office / IT Equipment Expense	72
Payment Processing Fees	329
Postage & Courier	143
Software & Website Subscriptions	593
Storage Unit Rental	3,321
Telephone & Internet	18
Total Operating Expenses	13,664
Net Profit	40,743

◆ Operating Expenses

- Expenses from operations \$13,664 associated with annual insurances, facility rental, subscriptions and IT costs, other general expenses were incurred. A one off donation expense was incurred to reflect the donation from a shared initiative with Rotary Club for which BCER managed the donation inflows.

◆ Net Profit

- A Net Profit after operating expenses was \$40,743.

◆ Summary

- FYE 2021/22 operations resulted in an increase in Net Profit compared to 2020/21 (\$20,410).

Financial - Balance Sheet



30 JUN 2022

Assets

Bank	
Admin Account	29,117
Fundraising Events Statement	31,385
Total Bank	60,502
Total Assets	60,502

Liabilities

Current Liabilities	
GST	(651)
Total Current Liabilities	(651)
Total Liabilities	(651)

Net Assets	61,153
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Equity

Current Year Earnings	40,743
Retained Earnings	20,410
Total Equity	61,153

Summary

- FYE 2021/22 operations resulted in an increase in Total Equity (Cash) to \$61,153 (FYE 20/21 \$20,410)
- Several funded initiatives continue into 22/23 for which expenditure will be offset from the Cash assets.
- A reduction in operating expenses is forecast for 22/23 from the relocation to the Moorleigh facility.
- Assuming forecast operating expenses for 22/23 being less and sales not exceeding income for the funded initiatives/programs, then the overall financial position of BCER provides for continued operations for 2022/23 and 2023/24.



Proposed Resolutions

Proposed Resolution #1 - Refer AGM-22-003

BCER Board and Committee Meeting Structure and Frequency




BCER Constitution

- Section 58 Committee Meetings - requires the Committee to meet at least 4 times in each year.
- Section 63 Quorum – requires committee meetings to have in attendance a majority of Committee members holding office.
- Section 56 Vacation of Office – identifies that a person ceases to be a committee member if they cease to be a committee member or fail to attend 3 consecutive Committee Meetings.

Proposed Meeting Calendar

Meeting	Meeting Date	Meeting Time	Meeting Attendees	Meeting Location
Q4'22 Board & Committee Meeting	Thursday 15 th December 2022	7:30-8:30pm	Board & Committee	Online via Teams
		8:30pm-9:00pm	Board Only	
Q1'23 Board & Committee Meeting	Thursday 23 rd March 2023	7:30-8:30pm	Board & Committee	Online via Teams
		8:30pm-9:00pm	Board Only	
Q2'23 Board & Committee Meeting	Thursday 22 nd June 2023	7:30-8:30pm	Board & Committee	Online via Teams
		8:30pm-9:00pm	Board Only	
Q3'23 Board & Committee Meeting (AGM)	Thursday 21 st September 2023	7:30-8:30pm	Board & Committee	Online via Teams
		8:30pm-9:00pm	Board Only	



VOTE

Election of Board & Committee Members

Member Elections - Refer AGM-22-004



Table-1 – Nomination for Board and Committee Composition 22/23

Board	Member 2021/22	Nominee 2022/23
President	Deb Brook	
Vice President	Malcolm Tinkler	
Treasurer	Anne Nelson	
Secretary	Colin Fergus (to Mar'22)	
Secretary	Ráchel Winsley (from Apr'22)	
Non-Executive	N/A	
Committee	Member 2021/22	Nominee 2022/23
Committee Member	Tanima Haque	
Committee Member	Jen Goulding	
Committee Member	Kylie Charlton	
Committee Member	Jonah Pedapudi	

Nominations to be presented and voted in by majority





BAYSIDE COMMUNITY
— EMERGENCY RELIEF —

THANK YOU